



**A regular meeting of the GREEN VALLEY RECREATION, INC. BOARD OF**

**DIRECTORS was held on Tuesday, May 25, 2016 at Las Campanas. The Vice President being in the chair and the Secretary being present.**

**Directors Present:** Tony Zabicki (Vice-President), Barb Mauser, Vicky Mournian (Treasurer), John Arnold, Richard Kidwell, Kathy Palese, Leslie Shipley, Kent Blumenthal (non-voting)

**Present Via Teleconference:** Don Lathrop, Jim Nelson

**Absent:** Bob Allen, Joe Gunton, Pat Lynch

**Staff:** Jim Conroy (COO), Cheryl Moose (CFO), Jen Morningstar (Executive Office Manager), David Jund (Facilities Director), Kate McCormick (Executive Assistant), Sherri Cadeaux (Marketing & Communications Specialist)

**Visitors:** Paul Mickelberg, Principal – WSM Architects; Dave Acklin, Aquatics Design International; and 22 GVR Members

**I. Call to Order / Establish Quorum**

Vice President Zabicki called the meeting to order at 1:32pm  
Roll call by Blumenthal; Quorum established.

**II. Adopt Agenda**

**MOTION: Mauser / Seconded. Adopt Agenda as amended presented**  
**Passed: unanimous.**

**III. Consent Calendar**

**MOTION: Nelson / Seconded. Approve Consent Calendar, as presented:**

- Approval of Board of Directors Meeting Minutes of April 19, 2016
- April 2016 Financial Documents

**Passed: 8 yes / 0 no / 1 abstain (Kidwell).**

**IV. President's Comments**

Vice President Zabicki expressed his honor as presiding officer at today's meeting.

**V. CEO Blumenthal Reported the following:**

A. Blumenthal thanked COO Jim Conroy, WSM Architects Paul Mickelberg and Kristen DeBone, and Dave Acklin of Aqua Design International

B.

## VI. New Business

### A. Protocols for Receiving Member Comments at Board Meetings

**MOTION: Mauser / Seconded. Amend the Corporate Policy Manual (CPM), Section VI-Board/Board Committees, Subsection 3. Board Meetings, B. Protocol and Conduct for Board Meetings, as follows:**

**Delete:**

~~**2.— GVR members are permitted to address the Board at meetings. Members may address the Board for two (2) minutes. More time may be allotted to a member, at the discretion of the President/Chair.**~~

**Delete:**

~~**7.— Any discussion by members during Board meetings must be pertinent to GVR issues and devoid of personal reference.**~~

**Add New #7**

- 7. GVR members shall be permitted to address the Presiding Officer of the Board to provide input, subject to the following protocols:**
- a. Member comments shall be addressed to the Presiding Officer and shall not address the actions of one or more individual directors.**
  - b. No member may speak until recognized by the Presiding Officer. No member may interrupt another member while he/she is speaking.**
  - c. Members shall act in a courteous and civil manner.**
  - d. A member must identify him/herself by name and provide their GVR Number or GVR property address prior to addressing the Presiding Officer.**
  - e. Members are encouraged to provide written comments in addition to verbal remarks.**
  - f. Members may speak to action items being considered at each regular or special session of the Board after all Directors had have an opportunity to speak to the issue and for no more than one (1) minute, unless additional time is allotted by the Presiding Officer.**
  - g. Members may speak for no more than two (2) minutes on any GVR-related issue prior to adjournment of each regular or special session of the Board, unless additional time is allotted by the Presiding Officer.**
  - h. If the President or Presiding Officer shall determine in his/her sole discretion that a member's conduct violates one or more rules of proper protocol for receiving member comments at Board of Directors meetings, the Presiding Officer may require the member to leave the meeting or move to recess or adjourn the meeting.**

**Passed: unanimous**

- B. Recommended Pool Contractor for Abrego North Pool/Spa Project  
**MOTION: Arnold / Seconded. Approve Shasta Commercial & Olympic Division as the contractor for the Abrego North pool/spa construction project and Project Budget of \$464,512; further, authorize the GVR President (or his designee) to execute a contract with Shasta Commercial & Olympic Division so that the Abrego North pool/spa construction project may proceed as quickly as possible.**  
**Passed: unanimous**
- C. Employment Policies & Practices – Funding Request  
**MOTION: Mournian / Seconded. Authorize \$15,000 allocation from the Operating Reserve upon the advice of legal counsel for the purpose of revising and updating the Corporation’s HR policies and procedures and GVR Employee Handbook. These funds will be repaid to the Operating Reserve Fund according to policy.**  
**Passed: unanimous**
- D. Electronic Voting 2017 – Resolution  
**MOTION: Shipley / Seconded.**  
  1. Approve the RESOLUTION to Implement Electronic voting in 2017.
  2. Send a ‘Thank You’ letter from President Gunton to Rep. Chris Ackerley on behalf of the Board of Directors for his leadership and assistance in enacting HB 2592 into law.**Passed: unanimous**
- E. GVFD Fire Based Urgent Medical Services Endorsement  
**MOTION: Zabicki / Seconded. Endorse Green Valley Fire Department’s Fire Based Urgent Medical Services program and promote it to our members**  
**Passed: unanimous**
- F. 2015/2016 GVR Annual Work Plan Status Review  
 Directors were asked to review year-end 2015/2016 GVR Work Plan and provide input for inclusion in 2016/2017 Work Plan no later than June 10, 2016.

**VII. GVR Foundation**

Grant Applications to Develop Web Property

**MOTION: Zabicki / Seconded. Endorse GVRF grant applications to Freeport MacMoRan and Tohono O’Odham nation for development of GVRF Web Property.**

**Passed: 7 yes / 1 no (Arnold) / 1 abstain (Palese)**

**VIII. Committee Reports**

- A. Board Affairs – Chair Mauser reported the committee is working on an email policy, general communications policy and guest policy with respect to reciprocal club visits.
- B. Fiscal Affairs – Chair Mournian reported there was an increase in home sales last month, which positively affected the bottom line; the committee has created a reserve policy update sub-committee who will look at language in reserve and investment policies and update as necessary to match the parameters of the reserve study explanations. This sub-committee will report to Fiscal Affairs at their August meeting.
- C. Planning & Evaluation – Chair Arnold reported P&E developed their goals for the year, and asked CEO to bring a proposal for Abrego North contractor to Board Meeting today.
- D. Nominations & Elections – Chair Shipley reported the committee is actively working on recruiting new candidates to volunteer for Board and Committees. Rather than hosting candidate coffees, the committee will host two to three informational meetings with topics of interest. The first meeting has a working title of “Vote for a Change” where they plan to engage members to learn how they can have a voice in how GVR operates to try and encourage them to volunteer; and how important it is that they vote. At the same meeting, the committee will explain electronic voting and plans B&C for alternatives other than voting electronically. The second meeting will have two speakers; Blaine Nisson will talk on policy governance and Senator Dalessandro will speak on volunteerism.
- E. Security Task Force – Director Shipley explained Lieutenant Palmer of Pima County Sheriff’s Department has scheduled three training dates for GVR staff. The focus will be on active intruder situations; disruptive behavior; responding; intervention and prevention.
- F. Investment Committee – Chair Lathrop explained the committee has established four separate funds with Edward Jones. One fund will be used for operating expenses, the other three have been defined as reserve funds with maturity dates to match WSM recommendations for future projects.

**IX. Member Comments: 3**

**X. Adjournment**

**MOTION: Mournian / Seconded. Adjourn Meeting at 3:08pm**

**Passed: unanimous.**



Green Valley Recreation, Inc.  
Statement of Financial Position  
As of Date: 5/31/2016  
**DRAFT**

	Current Year	Prior Year
<b>Assets</b>		
Current Assets		
Cash/Cash Equivalent	1,361,264	10,071,189
Accounts Receivable	294,889	278,620
Prepaid Expenses	112,644	139,095
Edward Jones Investments	10,765,347	0
Current Assets	12,534,144	10,488,904
Fixed Assets		
Contributed Assets	17,593,785	17,593,785
Purchased Assets	14,897,273	14,574,158
Less: Accum. Depreciation	(16,555,456)	(15,518,383)
Fixed Assets	15,935,602	16,649,560
Other Assets		
Other Assets	0	0
<b>Assets</b>	28,469,746	27,138,464
<b>Liabilities &amp; Net Assets</b>		
Liabilities		
Current Liabilities		
Accounts Payable	197,398	185,343
Deferred Dues & Fees	3,730,505	3,514,091
Deferred Programs	56,072	44,083
Current Liabilities	3,983,975	3,743,517
Liabilities	3,983,975	3,743,517
Net Assets		
Unrestricted Accumulated Net Assets	15,936,906	16,604,763
Temp Restricted - Board Designated for Operations	789,366	789,366
Temp Restricted - Board Designated for Capital Re	4,928,289	3,375,789
Temp Restricted - Board Designated Initiatives	2,069,845	1,904,845
Retained Earnings	761,365	720,184
Net Assets	24,485,771	23,394,947
<b>Liabilities &amp; Net Assets</b>	28,469,746	27,138,464

DRAFT-FOR INTERNAL DISCUSSION PURPOSES ONLY



As of May 31, 2016

<b>Capital Replacement Reserve Fund-Temporarily Restricted</b>	Beg. Bal.	4,602,501	
Reserve Funding 2016 January-May		375,000	
Abrego North Pool		( 378,600 )	
Canoa Ranch Pool Decking		( 36,000 )	
Canoa Hills Pool Heaters		( 25,000 )	
<b>Ending Balance</b>			<b>4,537,901</b>
 <b>Initiatives &amp; Innovation Reserve Fund-Temporarily Restricted</b>	 Beg. Bal.	 2,069,845	
Abrego North Pool-New L Shaped portion		( 86,000 )	
<b>Ending Balance</b>			<b>1,983,845</b>
 <b>Operating Reserve Fund-Temporarily Restricted</b>	 Beg. Bal.	 789,366	
<b>Ending Balance</b>			<b>789,366</b>
 <b>Reserve Fund Totals</b>			<b><u>7,311,112</u></b>



GREEN VALLEY RECREATION, INC.

**Green Valley Recreation, Inc.**  
**Statement of Activities**  
**Monthly Report: 5/1/2016 - 5/31/2016**  
**YTD Period: 1/1/2016 - 5/31/2016**  
**FY Budget Period: 1/1/2016 - 12/31/2016**

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	Monthly Report Actual	Monthly Report Budget	Monthly Report Variance	Year-to-Date Actual	Year-to-Date Budget	Year-to-Date Variance	Fiscal Year Budget	Remaining FY Budget
<b>Revenue</b>								
1 Member Dues	533,709	534,335	(626)	2,668,327	2,671,677	(3,350)	6,412,025	3,743,698
2 Life Care, Transfer, Tenant & Add'l Card Fees	34,113	53,901	(19,788)	293,336	269,503	23,833	646,806	353,470
3 Facility Rent	2,673	1,750	923	11,359	8,750	2,609	21,000	9,641
4 Programs	9,551	27,590	(18,039)	217,596	137,950	79,646	331,080	113,484
5 Instructional	11,338	29,114	(17,776)	274,369	145,572	128,797	349,373	75,004
6 Advertising Income	(1,650)	550	(2,200)	8,000	2,750	5,250	6,600	(1,400)
7 Senior Games	0	0	0	0	0	0	0	0
8 Communication	2,459	4,542	(2,083)	9,836	22,710	(12,874)	54,504	44,668
9 NMCF/Initial Fees	174,600	135,847	38,753	910,932	679,233	231,699	1,630,160	719,228
12 Interest Income	26,984	11,405	15,579	100,710	57,024	43,686	136,857	36,147
13 Other Income	952	50	902	17,162	250	16,912	600	(16,562)
<b>Revenue</b>	<b>794,729</b>	<b>799,084</b>	<b>(4,355)</b>	<b>4,511,627</b>	<b>3,995,419</b>	<b>516,208</b>	<b>9,589,005</b>	<b>5,077,378</b>
<b>Expenses</b>								
17 Wages, Benefits, Payroll Expenses	314,434	317,672	3,238	1,624,893	1,588,362	(36,531)	3,812,068	2,187,175
18 Commercial Insurance	12,831	16,667	3,836	81,164	83,335	2,171	200,004	118,840
19 Conferences & Training	1,772	2,777	1,005	5,306	13,885	8,579	33,324	28,018
20 Recreation Contracts	20,777	55,257	34,480	463,131	276,286	(186,845)	663,086	199,955
21 Supplies	16,687	31,137	14,450	105,494	155,685	50,191	373,645	268,151
22 Advertising	1,372	0	(1,372)	13,590	0	(13,590)	0	(13,590)
23 Bank & Credit Card Fees	2,478	895	(1,583)	46,066	4,475	(41,591)	10,740	(35,326)
24 Professional Fees	24,050	12,384	(11,666)	51,941	61,918	9,977	148,604	96,663
25 Postage	114	3,770	3,656	13,136	18,852	5,716	45,245	32,109
26 Printing	517	4,532	4,015	16,134	22,658	6,524	54,380	38,246
27 Utilities	61,906	90,340	28,434	383,186	451,700	68,514	1,084,080	700,894
28 Communications	5,547	7,867	2,320	34,593	39,335	4,742	94,404	59,811
29 Taxes	0	500	500	0	2,500	2,500	6,000	6,000
30 Furniture & Equipment	7,138	31,406	24,268	55,460	157,028	101,568	376,868	321,408
31 Vehicles	1,970	4,867	2,897	24,560	24,335	(225)	58,404	33,844
32 Information Technology	552	4,229	3,677	18,807	21,146	2,339	50,750	31,943
33 Facility Maintenance	6,222	17,794	11,572	103,962	88,968	(14,994)	213,522	109,560
34 Major Projects-Repair & Maintenance	9,217	33,360	24,143	146,921	166,799	19,878	400,318	253,397
35 Fees & Assessments	60	2,770	2,710	4,546	13,850	9,304	33,240	28,694
36 Dues & Subscriptions	3,009	594	(2,415)	6,914	2,969	(3,945)	7,125	211
37 Food & Catering	1,109	4,396	3,287	16,874	21,979	5,105	52,750	35,876
38 Travel & Entertainment	(58)	1,708	1,766	3,880	8,542	4,662	20,500	16,620
39 Other Operating Expense	571	2,235	1,664	(10,627)	11,173	21,800	26,815	37,442
40 Provision for Bad Debt	(921)	2,917	3,838	10,515	14,585	4,070	35,004	24,489
41 Depreciation	103,188	110,950	7,762	529,816	554,750	24,934	1,331,400	801,584
<b>Expenses</b>	<b>594,542</b>	<b>761,024</b>	<b>166,482</b>	<b>3,750,262</b>	<b>3,805,115</b>	<b>54,853</b>	<b>9,132,276</b>	<b>5,382,014</b>
<b>Excess or (Deficiency) of Revenue Over Expenses</b>	<b>200,187</b>	<b>38,060</b>	<b>162,127</b>	<b>761,365</b>	<b>190,304</b>	<b>571,061</b>	<b>456,729</b>	<b>(304,636)</b>